



DEPARTMENT OF THE ARMY
HEADQUARTERS, 15TH REGIMENTAL SIGNAL BRIGADE
FORT GORDON, GEORGIA 30905-5370

REPLY TO
ATTENTION OF:

ATZH-TB

01 December 2006

MEMORANDUM FOR SEE DISTRIBUTION

Subject: Policy Letter 15: Cold/Hot Weather Injury Prevention

REFERENCES:

- A. TRADOC Regulation 350-29, Prevention of Heat and Cold Casualties
- B. TRADCO Regulation 350-6, Initial Entry Training (IET) Policies and Administration
- C. Heat Categories/Weather Update
- D. Cold/Heat Casualty Briefing

1. No unit is immune to the effects of a cold/hot environment. The threat of cold/hot weather injuries exists for troops who are deployed or participating in field exercises, and personnel in garrison. While the harsh environmental conditions of arctic and sub-arctic regions pose an obvious threat, the occasional cold/hot weather spell in warmer areas represents a different, but equally important threat. Units in all location must remain vigilant in preventing cold/hot injuries.
2. The key to safe training and working environment is active leadership at all levels. Leaders will determine the probability and effect of weather on training events and use the Risk Management Process to plan and execute tasks/training IAW Policy Letter 5.
3. In order to effectively and uniformly prevent Soldiers from cold/hot weather injuries, all leaders and cadre will factor the current weather forecast into unit operations. The Heat Categories in the summer months and the wind-chill categories can be found on the web at <http://www.gordon.army.mil/ioc>. If unable to access the website, the temperature table can be located in Appendix 7 of Annex C (Cold/Warm Weather Training Guideline) to the BDE SOP or on GTA 05-08-012, Individual safety Card.
4. All Soldiers will receive a mandatory briefing, or class, on the prevention of cold/heat casualties as part of in-processing.
5. All permanent party cadre assigned to the 15th Regimental Signal Brigade conducting, attending or inspecting outdoor training will carry GTA 05-08-012, Individual Safety Card. While in PT Uniform the card does not have to be present on each individual, but it must be present at each PT site.

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6. Each duty day morning at 0400 hrs Brigade Staff duty will check IOC web page for current wind-chill and or inclement weather. If the wind-chill is 0° F or lower or inclement weather persists, the Staff Duty will contact the Brigade Commander for instructions.
7. Outdoor training areas will adhere to paragraph 5 of this policy letter. During cold-hot weather, training will continue with the close monitoring of Soldiers, checking for signs of cold/hot weather injuries frequently. Heated indoor break areas and/or warming facilities should be readily accessible. If possible, warm fluid should be available as well. Ensure that only approved heating devices are used. As the temperature drops utilize more frequent breaks and/or use a rotational training process allowing soldiers access to warming areas at least twice per hour of instruction. Once the wind chill reaches -15° F, all outdoor training will cease and instruction of alternate training will occur in heated areas. A water plan will be conducted to ensure that all members will be well hydrated during PT session.
8. All leaders will be familiar with most current TRADOC Regulation 350-6 (Appendix K) and TRADOC Regulation 350-29. Ensure, when appropriate, cold and hot weather casualty prevention posters are on display in barracks, dining facility, etc.
9. All cold/hot weather injuries will be reported immediately using guidelines established in Brigade Policy Letter 20, Incident Reporting.
10. Violation of this policy memorandum by any 15th Regimental Signal Brigade Soldier provides a basis for disciplinary action under the Uniform Code of Military Justice or adverse administrative action.



FRANK G. PENHA
COL, SC
Commanding

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